






Quality Policy

APPROVAL

The signatures below certify that this EHQMS policy has been reviewed and accepted, and demonstrates that the signatories are aware of all the requirements contained herein and are committed to ensuring their provision.

	Name	Signature	Position	Date
Prepared by	Luke Mattin		HSEQ Manager	25/01/2024
Reviewed by	Kristian Carter		Commercial Director	25/01/2024
Approved by	Simon Franklin		Managing Director	25/01/2024

AMENDMENT RECORD

This EHQMS policy is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

Page No.	Context	Revision	Date
	Change of owner	1	14/02/2021
	Reviewed with changed objectives	2	01/02/2022
2	Reviewed objectives, Removed MD signature from the last page to prevent duplication	3	14/01/2023
	No Changes	4	25/01/2024

COMPANY PROPRIETARY INFORMATION

The electronic version of this policy is the latest revision. It is the responsibility of the individual to ensure that any paper material is the current revision. The printed version of this manual is uncontrolled, except when provided with a document reference number and revision in the field below:

QUALITY POLICY

The Quality Policy of the Company is -

- ✚ To establish and maintain a Quality Management System which satisfies the requirements of ISO 9001:2015, and any other Client specific quality requirements.
- ✚ To consistently provide products and services in a manner which will satisfy Client requirements in all respects.
- ✚ To implement appropriate actions to address any risks and opportunities associated with internal / external issues, and to meet the needs and expectations of interested parties.
- ✚ To ensure all Company personnel are fully competent to carry out their assigned task.
- ✚ To strive to continually improve our services provided to Clients, through the use of this Quality Policy, quality objectives, performance evaluation including audit results, corrective actions and at Management Review.
- ✚ To establish annual quality objectives at strategic and operational levels within the Company, that will be measured and reported upon at the management review meeting.
- ✚ To maintain documented information as objective evidence to demonstrate compliance with the Quality Management System.
- ✚ To control & continually monitor all projects undertaken.
- ✚ To comply as a minimum with all applicable statutory and regulatory requirements.
- ✚ To review the Quality Management System at planned intervals to ensure it is effective and achieving the stated quality policy.

The Senior Management team are fully committed to the above and actively encourage a similar commitment by personnel at all levels of the Company.

This Quality Policy is evaluated as part of the overall review of the Quality Management System to ensure its stated objectives are met.

By signing this Quality Policy, the Director gives his approval to the Quality Management System described in this manual and in supporting Company processes.

This Quality Policy is displayed at the Head Office and is available to all personnel including visitors, contractors and interested parties. All employees are encouraged to read it and communicate any query to the Directors.

A copy of the Quality Policy can also be obtained on request (to any interested parties) from our Head Office: Osborne House, Wendover Road, Norwich, NR13 6LH.