

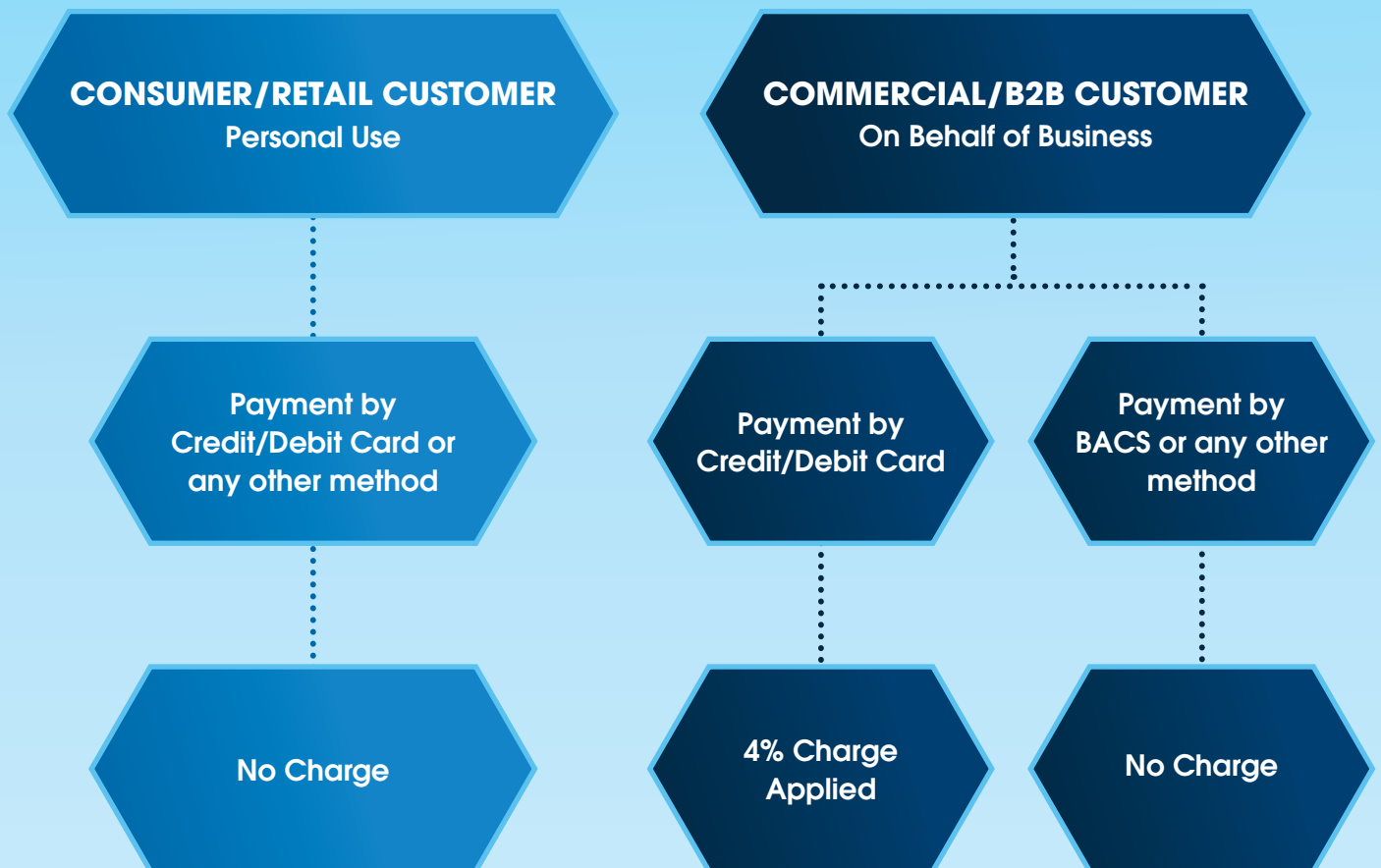
Surcharge regulations explained for Shred Station services



For accepting certain payment methods such as debit or credit card, businesses will usually incur a cost. Typically, this is a fixed fee, a percentage per transaction, or a combination of both. To recoup these costs, businesses issue surcharges - a small fee - for these payment methods.

As of 13/01/2018, UK businesses can no longer issue card surcharges to individual consumers purchasing goods or services for personal use. Business to business transactions, however, including transactions entered into by an individual on behalf of a business, are not covered by the ban. Instead, business to business transactions are now subject to a law which states the surcharges must not exceed the seller's direct cost of accepting the payment method.

At Shred Station, we issue a 4% surcharge to business customers paying by card in order to cover our costs. To avoid this surcharge, we recommend using alternative payment methods. We accept cheques, bank transfers, and we also accept direct debits for our regular customers.



For detailed guidance on the regulations please find the Government document at the below address:

<https://www.gov.uk/government/publications/payment-surcharges>