

## Environmental Policy

### APPROVAL

The signatures below certify that this HSEQ policy has been reviewed and accepted, and demonstrates that the signatories are aware of all the requirements contained herein and are committed to ensuring their provision.

|             | Name            | Signature   | Position            | Date       |
|-------------|-----------------|---|---------------------|------------|
| Prepared by | Luke Mattin     |  | HSEQ Manager        | 10/02/2022 |
| Reviewed by | Kristian Carter |  | Commercial Director | 10/02/2022 |
| Approved by | Simon Franklin  |  | Managing Director   | 10/02/2022 |

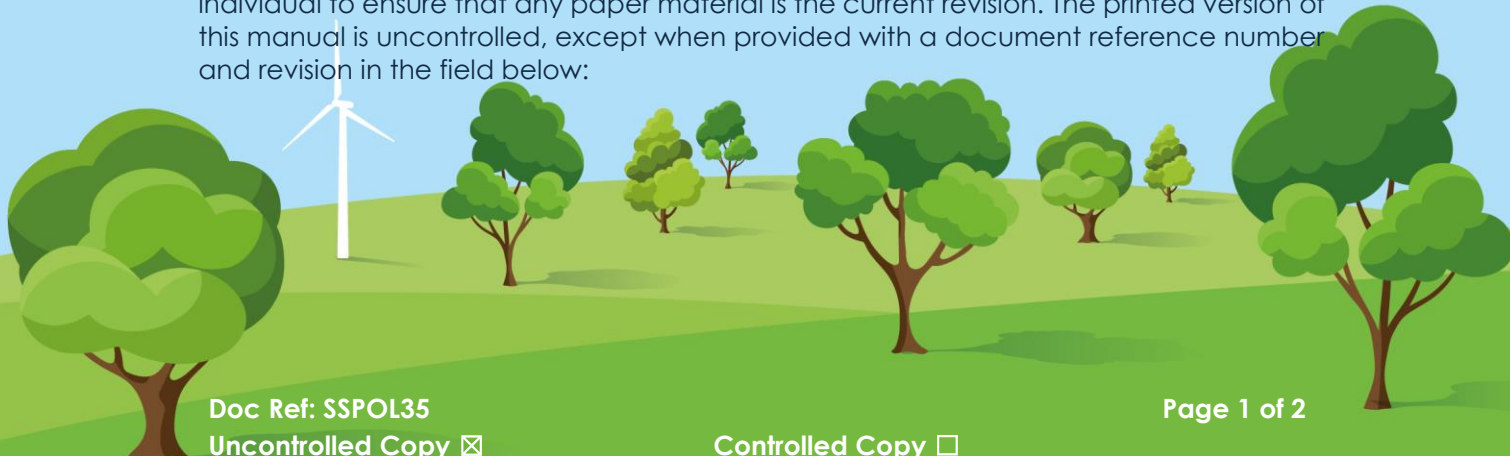
### AMENDMENT RECORD

This EHQMS policy is reviewed to ensure its continuing relevance to the systems and process that it describes. A record of contextual additions or omissions is given below:

| Page No. | Context  | Revision | Date       |
|----------|--|----------|------------|
|          | Change of owner  | 1        | 14/02/2021 |
|          | Full re-write of policy to better align with the company strategic direction | 2        | 10/02/2022 |
|          |  |          |            |
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### COMPANY PROPRIETARY INFORMATION

The electronic version of this policy is the latest revision. It is the responsibility of the individual to ensure that any paper material is the current revision. The printed version of this manual is uncontrolled, except when provided with a document reference number and revision in the field below:



## ENVIRONMENTAL POLICY

Shred Station is a fast growing and dynamic privately owned UK shredding business which started trading in 2008. We currently work across the UK and offer our clients both on- and off-site shredding services for confidential materials.

Our aim is an ongoing Environmental Management System which is compliant, as a minimum, with ISO 14001:2015, CarbonNeutral® certification and working towards becoming Carbon Net Zero by 2030. Operational Controls, together with Objectives, Targets and Programmes are established to support our environmental commitment.

We are committed to ensuring continual improvement to the nature, scale, sustainability and environmental impact of our activities and services. We have been certified CarbonNeutral for all our activities since 2019 and none of our activities result in landfill waste.

Our most significant environmental aspect relates to our vehicle fleet emissions and we are taking steps to reduce impact, for example through the progressive introduction of electric vehicles and other technological solutions.

Shred Station is committed to compliance with current environmental obligations and regulations, the protection of the environment and prevention of pollution, together with all other relevant legal and interested party obligations.

By adhering to this policy, the intention is to provide an increasingly sustainable and environmentally responsible business with a significant UK market share.

This policy is communicated internally to all staff and externally as required.

Simon Franklin

Managing Director

SIGNED:



DATE:

February 2022

This Environmental Policy is displayed at the Head Office and is available to all personnel including visitors, contractors and interested parties. All employees are encouraged to read it and communicate any query to the Directors.

A copy of the Quality Policy can also be obtained on request (to any interested parties) from our Head Office: Osborne House, Wendover Road, Norwich, NR13 6LH.

